



11<sup>th</sup> March, 2025

Dear Parent(s)/Carer(s)

**Re: YEAR 9 OPTIONS EVENING – IN SCHOOL Thursday 20<sup>th</sup> March 5:30pm to 8:00pm**

I am writing to give you advanced notice of our Options Evening for students in Year 9 on **Thursday 20<sup>th</sup> March 2025**.

The evening will begin promptly at 5.30pm in the main hall with a general talk about the options process, what to expect and some general advice.

From 6-8pm, we will be operating the evening on a carousel system and subject areas that you wish to visit can be booked on our online system. The Options Evening booking system is managed and administered via our online system, <http://passmores.schoolcloud.co.uk> which is now live.

This allows parents/carers to choose and book their own appointments before they attend in person, subject to availability.

Please note the following important information and instruction steps:

- Subject sessions will be for 15 minutes each, starting at 6:00pm and finishing at 8:00pm on Thursday 20<sup>th</sup> March 2025, with **the last session starting at 7.45pm**.
- The booking section of the website will close on Thursday 20<sup>th</sup> March 2025 at 1:00pm and will be unavailable for any further bookings.
- You are required to enter your details and those of your young person (see below) to access the site, you will then be able to scroll through the subjects available to select your subject choices. Please click "Next" when you have selected the subject sessions that you would like to attend.
- We encourage to book 6 sessions to be able to see the different options and allot time to talk to the core subjects (English, Maths and Science) however you may book all 8 if you wish
- Art, Design Technology, Photography and Textiles will **all** be presenting together, if you wish to see any of these you only need to book **one** session.

**Logins should be applied with the following information:**

- The system uses 'priority 1 & 2' parents/carers name stored on the school system; therefore, you may need to try either your name or your partner's name. You will need to enter your forename, surname, and email address.
- You will also need to enter the forename, surname, and date of birth of your young person.

It is important to point out that all subject sessions run to a strict time, and this is controlled by the SchoolCloud system. If you are late for a session, then unfortunately it will not be extended beyond this time, this will help us to keep a tight schedule for the evening. If you do not get an opportunity

to cover all the areas that you would like, please email the member of teaching staff directly to arrange a follow up conversation.

Please telephone the school about the evening if you have any concerns or questions, or email [datateam@passmoresacademy.com](mailto:datateam@passmoresacademy.com).

Staff look forward to you joining them in school on Thursday 20<sup>th</sup> March from 5:30pm-8:00pm.

Yours faithfully

A handwritten signature in black ink that reads "Mark Fish". The signature is written in a cursive style with a large, stylized 'M' and 'F'.

Mark Fish  
**Vice Principal**