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Dear Parents and Carers of Year 11 Students,

We hope this letter finds you well. We are writing to update you on the Year 11 Passport to Prom initiative and to outline next steps for students as they work towards earning their ticket to Prom.

As part of this initiative, Year 11 students were required to submit their Passport to Prom for Autumn half-term two, documenting their efforts in completing at least 25 challenges. These are challenges that students can easily complete by just engaging positively in their day-to-day schooling. The challenges, designed to support students' academic progress and personal responsibility, included attending 10 booster sessions, arriving on time, bringing the correct equipment, wearing the correct uniform, and more. You can review the challenges yourself in the 'Passport to Prom' document attached.

Over the next week or so, students will receive a letter from their tutor outlining how their progress has placed them into one of the following three categories:

- **Category 1:** Students who completed the required 25 challenges are on track to secure their ticket to Prom. Their hard work and commitment to meeting these expectations are commendable.
- **Category 2:** Students who did not reach the 25-challenge requirement will need to complete additional booster sessions to remain on track. For instance, a student who completed 20 out of the 25 challenges would need to attend 5 extra booster sessions to fulfil the requirement. These booster sessions are held after school and last 30 minutes. Students have been given a record sheet to log their attendance at these extra booster sessions.
- **Category 3:** Students who did not submit their Passport to Prom are currently not on track to secure their ticket. It is essential to note that a completed Passport is required each half-term in order for students to attend Prom.

We strongly encourage you to discuss with your young person which of the above categories applies to them on their journey toward Prom.

If you have any questions or need further clarification, in the first instance, please do not hesitate to reach out to your young person's tutor. Alternatively, please feel free to contact us directly. We are committed to supporting all students on this journey and look forward to celebrating their achievements at the Prom.

Thank you for your continued support.

Warm regards,

*Rebecca Conway*

*Daniel Shine*

Rebecca Conway

Daniel Shine

