



11<sup>th</sup> February 2025

Dear Parents and Carers,

**Re: Head of House**

I hope this letter finds you well.

I am writing to inform you that I will be going on maternity leave from the 27th of February. During my absence, Mr Bell will be stepping into the role of Head of House until my return in February 2026. I am confident that he will continue to provide the highest level of support for all of our students in this important role.

Additionally, the Deputy Head of House for this period will be Miss Riley who will also be available should you need to get in touch.

As I will not have access to my emails while on maternity leave, I kindly ask that any queries or concerns are directed to Mr Bell or Miss Riley during this time. I appreciate your understanding and cooperation.

Miss S Banks  
Head of Dragon House