



PROVIDER ACCESS POLICY

May 2023-2024

Passmores Academy

Part of the Passmores Co-operative Learning Community

Passmores Academy Provider Access Policy (Appendix A of Careers Policy)

Introduction

This policy statement sets out the schools' arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students in years 7-11 are entitled:

- to find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through careers events, assemblies, and Parent Information Evenings;
- to understand how to make applications for the full range of academic and technical courses.

Management of Provider Access

Procedure

A provider wishing to request access should contact our Careers Co-ordinator

Tammy Bassett

t.bassett@passmoresacademy.com

01279 770800

The request will be dependent on the availability of students, teachers and resources.

The table below (p.2) shows what we offer:

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

| | Autumn term | Spring Term | Summer Term |
|---------|---|---|---|
| Year 7 | Essex Road Safety session Aim Apprenticeships | Careers Lessons: Dream Futures | Careers Lessons: Obstacles to dreams and pathways to success |
| Year 8 | Careers lessons – Transferable skills Fireservice visit – fire safety Aim Apprenticeships | Careers Lessons: Employability skills | Careers Lessons: Problem solving/ Teamwork |
| Year 9 | College taster day Aim Apprenticeships | Careers lessons learning about LMI Evening for KS4 Options | Careers Lessons University Trips Harlow Schools Careers Fair |
| Year 10 | Post-16 Careers Fair Careers lessons preparation for CV workshop day Mock Application Day Aim Apprenticeships Rising Futures | Mock Interviews Rising Futures | Motivational Speaker University Trips Rising Futures Harlow Schools Careers Fair |
| Year 11 | Post-16 Careers Fair Careers lessons in preparation for post 16 option choices Aim Apprenticeships Assemblies – Post 16, Apprenticeships, 6 th Forms, etc | Mentoring during registration Apprenticeship talks | Employer mentoring James Stuart Hair Academy Harlow Schools Careers Fair |

Please speak to our Careers Co-ordinator to identify the most suitable opportunity for you.

Premises and Facilities

The school will make the assembly hall, classrooms and private meeting rooms, available for discussions between the provider and students, as appropriate to the activity. There will be occasion when events are held off-site, such as the Post-16 Information Evening. The school will also make available audio-visual and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Co-ordinator or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource centre which is managed by our Careers Adviser Julie Kay. The resource centre is available to all students before school, break, lunch and after school.

Approval and review

Approved by Local Governing Body: 9th May 2023

Next review date: May 2024